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MINUTES OF THE EXTRAORDINARY MEETING OF ASFORDBY PARISH COUNCIL held on  
Wednesday 30th June 2021, 6.30pm - Held at Asfordby Parish Hall

PRESENT Cllrs: R Cousen (Chairman), P Lamb, K De Burle, R De Burle, M Sheldon, J  
Whitehead.

**Proposal to approve the Annual Internal Audit Statement and Associated Reports,  
documents to follow.**

**30.06.2021/ 1a Adoption of AGAR documents and Parish financial statement summary.**  
All councillors in agreement

**30.06.2021/ 1b Approved submission of the AGAR to external Auditor PKF Littlejohn**  
All Councillors in agreement

**30.06.2021/ 1c Approve the period for the exercise of public rights.**  
All Councillors in agreement

**30.06.2021/ 1d Approve the Notice of Public Rights and publication of the unaudited  
AGAR.**  
All Councillors in agreement

**30.06.2021/ 1e Sign off each document in the appropriate space as required.**  
All documents signed off.

**30.06.2021/ 1f To note the recommendations made in the Audit report and plan to address  
as a matter of urgency.**  
Noted and to be actioned as soon as practicable.

**Date & Time of Next meeting**  
TBC

Meeting ended at  
7.35pm

Chairman's signature: \_\_\_\_\_