



24 Main Street, Asfordby
Melton Mowbray, LE14 3SA
T 01664 812177

E administration@asfordbyparishcouncil.gov.uk

Councillors

You are summoned to attend an extraordinary meeting of Asfordby Parish Council, to be held at the Parish Office, 24 Main Street, Asfordby, on Tuesday 7th December 2021 at 18.30pm

Councillor Pat Lamb Acting Proper Officer

December 2nd 2021

EXTRAORDINARY MEETING OF ASFORDBY PARISH COUNCIL

TUESDAY 7TH DECEMBER 2021 AT 18.30 PM

Members: Councillors P. Lamb, K DeBurle, J. Whitehead, M. Sheldon, R. DeBurle

Agenda

- 1 To Receive Apologies of Absence
- 2 Members to Consider the Appointment of a Chairman
- 3 Members to Consider the Appointment of a Deputy Chairman
- 4 Members to Consider the following delegations
 - A, Acting Clerk
 - B, Acting Proper Officer
 - C, To maintain current bookkeeping arrangement with Duncan and Toplis until an RFO appointed.
- 5 Disclosure of Interests
Councillor de Burle in any matter relating to Melton Borough Council
- 6 Approval of the Extraordinary meeting minutes for Friday 26th November 2021

7 Chairman's report

To deliver a brief overview of what measures are proposed to move the Council forward

8 Public Forum

To consider any questions relating to tonight's agenda raised by members of the public maximum individual 5mins. Standing order rule 2g

9 Members to Consider and approve the Budget Proposals 2022 /2023 (Subject to availability of reports.)

10 Members to Consider and approve the transfer of surplus monies from the general fund to the cemetery development fund. (Subject to availability of reports.)

11 Members to Consider and approve the Precept Proposals 2022/2023 (Subject to availability of reports.)

12 Members to Consider and approve the appointment of lead members.

- a. Parish Hall and Street Furniture
- b. Cemeteries, Allotments, and Green spaces
- c. Finance, Resources inc Personnel and Governance *
- d. Communities and Recreation

13 Members to Consider moving into closed session, as per the 1960 (Admission to meetings act) for the consideration of sensitive staffing matters.

14 Members to Consider and approve the below appointments and associated recruitment campaign; Documentation to follow.

- a. Senior Administrative Officer
- b. Responsible Financial Officer
- c. Care Taker / Handyman
- d. Length Man

15 Meeting Close *

Please Note: It is intended that this meeting will take no longer than 2.0 hours.