



The Parish Office

24 Main Street Asfordby

Melton Mowbray Leicestershire LE14 3SA

Telephone: 01664 812177

Website: www.asfordbyparishcouncil.gov.uk

General: administration@asfordbyparishcouncil.gov.uk

Bookings: facilities@asfordbyparishcouncil.gov.uk

13 April 2022

Councillors,

You are summoned to a Meeting of the Parish Council to be held at The Parish Hall at 24 Main Street Asfordby at 1900 hrs on Thursday 21st April 2022

Yours faithfully

Councilor Pat Lamb

Clerk to Asfordby Parish Council (By delegation)

AGENDA

1. Apologies for Absence
2. Disclosure of Interests
3. To Approve the Minutes of the Council Meeting's held on 16th March -----22nd February 2022
4. Chairmans Report
5. Public Forum : To consider any matters raised by Members of the Public relating to tonight's agenda, and other matters of concern raised in writing with at least 7 days notice.
6. Preparation for internal Audit Tuesday 10th May
 - a. Status / Issues with Web Site Action
 - b. Asset Report Action
 - c. Other Action
7. Parish Hall Reports / Issues
 - a. Report implementation of New Price structure.
 - b. Local hirer group Fire & Safety Issues equipment stored under stage.
8. Cemetery/Allotments Reports / Issues
 - a. Current maintenance work Hoby Road & Enclosed Churchyard.
 - b. Allotment Policy

9. Recreation & Risk Management Reports / Issues
 - a. Approval of finalised Council expenditure for Jubilee Celebrations £????

10. Finance, Resources & Personnel Reports
 - a. End of year completed report at AGM
 - b. Approved budget figures not added to documents or on Web site.

11. Financial Matters. (List of Payments)
 - a. List attached

12. Planning Applications & Consultations
TBA

13. Closing Report Response to Jobs Advertising
 - a. To Discuss response and Form an action plan

14. Proposal to move to a Closed Session

15. Council Staffing Requirements
 - a. To review requirements and approve any changes
 - b. To review individual job hours and salary scales

16. Letters/E-mails received reports
 - a. Action taken

17. Date of Next Meeting Tuesday 3rd May.– Annual Parish Meeting & Annual Meeting of the Parish Council.