

The Parish Office  
24 Main Street Asfordby  
Melton Mowbray Leicestershire LE14 3SA  
Telephone: 01664 812177  
Website: [www.asfordbyparishcouncil.gov.uk](http://www.asfordbyparishcouncil.gov.uk)  
General: [administration@asfordbyparishcouncil.gov.uk](mailto:administration@asfordbyparishcouncil.gov.uk)  
Bookings: [facilities@asfordbyparishcouncil.gov.uk](mailto:facilities@asfordbyparishcouncil.gov.uk)

### Meeting of Asfordby Parish Council

22nd February 2022 at 1900 hrs

Members: Cllrs P Lamb, K De Burle, J Whitehead, M Sheldon, R De Burle

#### Minutes

- 1.2.2022 To Receive Apologies of Absence.  
None Received
- 2.2.2022 Disclosure of Interests.  
Councillor de Burle in any matter relating to Melton Borough Council
- 3.2.2022 Approval of Minutes.  
Ordinary meeting minutes for Wednesday 26<sup>th</sup> January 2022  
Agreed & Approved
- 4.2.2022 Chairman's report. NHP Progress report;  
PLAN COMMING TOGETHER WELL (road Map)  
• Press Release became a half page article  
• Leaflets delivered to every house in Parish  
• Drop-in sessions are organised so public can ask questions – 1<sup>st</sup> & 10<sup>th</sup> March (see  
A special thank you to Mal & Karen for going right out of their depth with the web site
- 5.2.2022 Public Forum (maximum individual 5mins) (Standing order rule 2g)  
To consider any questions or representations relating to tonight's agenda raised  
by members of the public.  
A number of questions were raised regarding the NHP in relation to the current  
infrastructure within the village

*Karen De Burle*  
*Chairman*

6.2.2022 Asfordby Parish NHP Action Plan.

**Drop in sessions.**

The Stute Tuesday 1<sup>st</sup> March 1400 to 1900  
The Hall Thursday 10<sup>th</sup> March 1400 to 1900

7.2.2022 Council Facilities Charging:  
**Member update.**

**HALL:** Following our last audit it became clear that in 2019/20 in spite of earning circa £19,000 it lost over £6,500.00— This year with the forecast inflation the hall will lose £21,000. Clearly this can't be allowed to continue so we are increasing our charges and introducing a simplified hire system.

**CEMETERY:** We are simplifying the system of charging and following a benchmarking exercise re aligning prices.

**ALLOTMENTS:** We are implementing a simplified charging system Full plot / Half plot and raising prices by 10% to cover water (now metered) charges

8.2.2022 Lead Member Reports, Brief overview of activity 5 mins max.

A Parish Hall and Street Furniture - Councillors M Sheldon, P Lamb

1 Update on Jubilee Park children's play area gate  
Reconsidered 3 quotations received in January.  
Agreed & Approved to accept Playscapes


2 Proposal to enter into a contract with Melcom for the maintenance of security cameras.  
Agreed & Approved

3 Proposal to purchase seating & picnic seating for central park (best price quote)  
Review of 3 quotations received – preference for Earth Anchors noted, option chosen for 3 benches & an octagonal table of same design.  
Agreed & Approved

B Cemeteries, Allotments, and green spaces - Councillors K De Burle, M Sheldon.  
To update members on progress of approved maintenance work.

1 The old churchyard.  
Planning has been applied for pending approval with MBC in regard to the large tree

2 Hoby Road  
Review quotation received for 4 trees within the cemetery. 2 have died and 2 are in the stages of dieback.  
Agreed & Approved

*Too big to plant  
1400* 

3 Proposal for alternative gate repair quotation  
Having arranged to meet an alternate approved gate supplier, sadly he was unable to quote on this occasion.



C Finance, Resources inc Personnel and Governance – Councillors R De Burle, P Lamb

Supplementary agenda issued pre-meeting

- 1 To update members on appointment of internal auditor & confirm date 10<sup>th</sup> May.
- 2 Member update Ground maintenance contract.  
Pat and I met with Summerland's we advised them that our objective is excellence / we went through the contract line by line and have agreed changes to frequencies in line with recommendations from members. A summary report has been sent and we are waiting for it to be returned
- 3 List of payments December through February list attached  
Agreed & Approved
- 4 Jobs advertising  
Jobs advertising as previously approved Melton Trader 15000 circulation £150 plus vat to commence 2<sup>nd</sup> week of March.  
Agreed & Approved

D Communities and Recreation - Councillors J Whitehead & K De Burle  
To update members on progress of Jubilee Celebration Planning.

- 1 Community & Equipment.  
Marquee / Toilets / Bouncy Castle / Consider contacting Asfordby In Bloom re flower planters
- 2 Proposal to allocate funds from the budgeted allocation to specified shared projects.  
Agreed & Approved

9.2.2022 To Consider moving into closed session, as per the 1960 (Admission to meetings act) for the consideration of sensitive staffing matters.  
Agreed & Approved

10.2.2022 No Subject:  
To consider a potentially serious staffing matter. Implementation of pricing policy.  
Members resolved to support any appropriate necessary action being taken

11.2.2022 Meeting Close - 8.35pm

Please Note: It is intended that this meeting will take no longer than 2.0 hours.

RDL