## MEETING AGENDA

## Thursday 4<sup>th</sup> August 2022

## Asfordby Parish Hall 19.00hrs

- 1. Apologies for absence.
- 2. Disclosure of Interests.

Councillor R De Burle in any matter relating to Melton Borough Council.

3. Approval of Minutes.

Ordinary meeting minutes held on 30<sup>th</sup> May 2022 at 19.00hrs. Public meeting report held on 7<sup>th</sup> July at 19.00hrs, to consider representations from a local developer.

NHP Working Parties minutes held on 26th July at 19.00hrs.

- 4. Chairmans' reports.
- 5. Public Forum (maximum individual 5mins) (Standing order rule 2g)

To consider any matters raised by members of the public relating to tonight's agenda, and other matters of concern raised in writing with at least 7days notice

- 6. Asfordby Neighbourhood Plan 2022 version
  - a. To approve the recommendations of the working party meeting 26th July
  - b. To approve the application for further grant of £5000.00

Proposed

Seconded

- 7. Grant to Local Group
  - a. To authorise grant support to Friends of Asfordby Garden & Association group £256.84

Proposed

Seconded

8. Adult Outdoor Exercise Facility Jubilee Park
To appoint a working party to recommend positioning, design, layout and costs
preparatory to entering into a prescribed procurement process

Proposed

Seconded

- 9. Recreation & Risk Management Reports / Issues
  - a. Approval of finalised Council expenditure for Jubilee Celebrations £???

- 10. Finance, Resources & Personnel Reports
  - a. PKF final closing report
  - b. PKF associated costs proposed £2130.00
- 11. Financial Matters. (List of Payments)
  - a. List of payments attached
- 12. Planning Applications
  - a. Mill Lane documents to follow
  - b. Asfordby Hill Main Road documents enclosed
  - c. Woodhouse Road documents to follow
  - d. Other
- 13. Delegations

To delegate authority to the Parish Administration Manager

- a. To authority to issue summonses on behalf of Council
- b. To incur expenditure up to £500 per calendar month on the purchase of essential equipment and materials for the maintenance of the Parish office and its environs
- 14. Queens Green Canopy Initiative

Proposal to plant an Oak tree to support this initiative

15. Leicester Caravan Club

Proposal to allow the hire of the Parish field and Hall 21-23 October inc

16. Play Scape

Essential repairs to play equipment (Documents enclosed)

- a. Jubilee Park £400.00 + vat
- b. Glendon Close £1485.00 + vat
- c. Crompton Road £225.00 + vat
- 17. Jubilee Park Play area repairs
  - a. Wicksteed Rocking Horse £1913.30 + vat
- 18. Work Live Leicestershire

See enclosed documents

19. New Bank Account

Set up working party to consider proposals and report back to Council

20. Electronic Payment System

H.C. & Cllr Lamb to present options and annualised associated costs comparisons based on a £3000.00 per month usage

## 21. Training Packages

To authorise training as specified

a.	2 Commune	£150.00 + vat
b.	Basic health & safety	£20.00 + vat
C.	GDPR basic principles	£99.00 + vat

- 22. Proposal to remove to a Closed Session
- 23. Council Staffing Requirements
  - a. To review requirements and approve any changes
  - b. To review individual job hours and salary scales
- 24. Letters/E-mails received reports

Action taken

25. Date of Next Meeting TBA