



The Parish Office
24 Main Street
Asfordby
Melton Mowbray
LE14 3SA
Tel: 01664.812177

Website: www.asfordbyparishcouncil.gov.uk
Email administration@asfordbyparishcouncil.gov.uk

MINUTES OF THE PARISH COUNCIL MEETING

Thursday 6th October 2022, 7pm - Held at Asfordby Parish Office

PRESENT:

Members: Cllrs; R De Burle, K De Burle, J Whitehead, P Lamb.

In Attendance: Administration Manager: Helen Callaghan

Guests: Nine members of the public

06.10.22/1. To receive apologies for absence.

Cllr M Sheldon (no reason offered)

06.10.22/2. Disclosure of Interests.

Cllr R De Burle in any matter relating to Melton Borough Council

06.10.22/3. To approval and sign the minutes of previous meetings.

Minutes of the Ordinary meeting held on 31st August 2022 were approved by all and signed as an accurate record of the meeting.

06.10.22/4. Matters Arising

Updates from previous meeting

- a. Item 4 - a Asfordby in Bloom – A meeting has been held. The Council offered full support for costed initiatives to improve the village, and asked the group to notify the council in late November of the proposed annual costs of the floral displays for the council to consider in time to be included in the annual budget.

- b. Item 4 - b Speed Limit Asfordby Hill –The traffic on this road would have been considered as part of the planning permission process. LCC will carrying out a data gathering exercise.
- c. Item 4 – d Speeding Issues Asfordby Valley & entering the Village – LCC responded there is a road narrowing and a vehicular activated sign in Asfordby village. They are carrying out speed data monitoring in the Asfordby valley.
- d. Item 4 – e Bradgate Lane Disabled parking provision in pavement outside coop – LCC have passed to an officer and are awaiting a response.
- e. Additional Item – Parking Issue on Main Street Asfordby – LCC have responded that further investigation is required.

06.10.22/5. Chairmans' reports.

The Chairman reported that RAF Waddington are going to start and fly unmanned planes.

06.10.22/6. Public Forum

- a. A parishioner said they are aware there are only 5 councillors and we were advertising on our notice boards and had there been any applications.
The Chairman replied we had had one enquiry which we responded to but it never went any further.
- b. A parishioner said the Parish Council could be more accessible with the agenda's going on the notice boards 5 to 7 days before the meeting date and could we brighten the agenda up a bit.
The chairman replied the intension is to publish a yearly schedule.
- c. A Parishioner asked why the Councillors hadn't disclosed any interests on our website like the Borough do.
The chairman replied the disclosure of interests on the agenda just relate to the agenda.
- d. A Parishioner asked when were we going to publish the minutes of the meeting held on the 7th July this year.
The Chairman said they should have been published and would check when this meeting ends.
- e. A Parishioner said they had come to talk about the parking issue on the Main Street Asfordby.
The Chairman replied the matter had been passed to appropriate authorities and there would be period on the next agenda to talk about the subject.
- f. A Parishioner said there is a rotten bin on Bradgate Lane, the Bus Shelters require cleaning a notice board on Bradgate Lane is a shambles.
The Chairman advised that a staff vacancy was being advertised, but no interest was being shown.
- g. A Parishioner asked about costs of the Outdoor Gym.
The Chairman said this was item 11 on the agenda and would be reported on then.
- h. A Parishioner asked about the NHP leaflet and had it been approved and was the NHP at the Borough.

The Chairman said the leaflet was approved at a previous meeting and the NHP was at the Borough.

06.10.22/7. Asfordby Neighbourhood Plan

NHP has been formally adopted by Melton Borough Council.

06.10.22/8. Cowman Close Maintenance Issue

The Chairman reported the issue relating to the trees that back onto the houses. It had recently been discovered that a previous administration had accepted a 106 payment for £8000 to maintain the area as original parkland in perpetuity. Unfortunately, that had not been done and the expected cost to return the area to the agreed condition far exceeded that amount.

The Chairman asked the members to approve in principal seeking of quotations from contractors to undertake the work.

Moved Cllr R De Burle Seconded Cllr K De Burle Member Vote All in favour

06.10.22/9. Air Ambulance

The members discussed and it was raised that clothing often builds up next to clothing banks when they are full and we would need to be assured there would be regular emptying to prevent this.

HC to investigate.

06.10.22/10 Remembrance Sunday

a. Cllr P Lamb will speak with the Parish Clergy to look at holding an afternoon service this year.

b. The members considered the proposal to purchase 78 lamp post poppies at a cost of £390.00 which a parishioner has volunteered to place on Parish lamp posts.

Members thought silhouettes would also be nice.

HC to look into costs.

Moved Cllr K De Burle Seconded Cllr J Whitehead Member Vote All in favour

c. Due to concerns on the safety aspects of placing the poppies on village and hill lamp posts Council to be arrange to meet and discuss H & S concerns with the parishioner.

HC to contact and arrange.

06.10.22/11 Recreation & Risk Management

a. Cllr J Whitehead reported that 3 quotes for the proposed purchase and siting of the equipment had been received. Members discussed each of the proposals.

Out of the three companies Quoting Sunshine Gym was preferred.

Members stated their preference for the equipment to be of British manufacture and Cllr J Whitehead was asked to find at what country the equipment is manufactured in prior to final approval.

Moved Cllr J Whitehead Seconded Cllr R De Burle Member Vote All in favour

Continued



- b. Wet weather footpath – Deferred pending quotations.

Members deferred the decision on the provision of an all weather footpath until after the Gym equipment has been sited.

06.10.22/12. Provision of equipment for the Proper Recording of Meetings

Further investigation has resulted in a New lower cost quotation £505.32, a saving of £280.51 over the original quotation. HC to purchase.

06.10.22/13. Parish Hall Essential Maintenance

- a. Office external door electronic access system. Door activation proving unreliable. Presenting a serious health and safety hazard.
No alternative option available for staff / customer automated premises access.
Acting proper officer authorised emergency process to seek advice and to get quotes to replace or repair.
HC to obtain quotes and bring to Council for approval.
- b. Also to seek 2 new bollards £250 at Estimated purchased cost of.
Quote to install required.
HC to obtain quotes.
- Moved Cllr R De Burle Seconded Cllr P Lamb Member Vote All in favour
- c. Members discussed new basket ball net and painting the pole with anti- vandal paint.
- Moved Cllr R De Burle Seconded Cllr K De Burle Member Vote All in favour

06.10.22/14. Finance Resources & Personnel Updates

The Chairman reported that we had received PKF's final closing report and certificate 2021/2022 and these will be displayed on the website. That they had identified some minor matters that would require the Council's attention prior to the end of current fiscal year.

Asset register / Health and safety reports & risk register/ formal recognition of estimated Council generated income and several other items.

Members to note.

06.10.22/15. Reports

- a. List of payments made and cheques issued for September 6 number value £12321.17
- Moved Cllr R De Burle Seconded Cllr P Lamb Member Vote All in favour
- b. Hall Bookings Forward Plan will be made available in the near future.
- c. Members moved to make the adjustment to the annual budget to allow for the NHP grant of £2500 and its expenditure to be properly accounted for
- Moved Cllr R De Burle Seconded Cllr J Whitehead Member Vote All in favour



06.10.22/16. Member Discussion Period

No representations made.

06.10.22/17. Christmas Planning

Cllr K De Burle reported that the Christmas tree is in a sorry state and it would be nice to have a potted tree each year.

Cllr K De Burle and Cllr J Whitehead to research options and costs.

06.10.22/18. Planning Applications Report

All current applications are small domestic ones. No action proposed.

06.10.22/19. Queens Green Canopy Initiative

Cllr K De Burle proposed moving to a mixed fruit orchard.

Moved Cllr K De Burle Seconded Cllr J Whitehead Member Vote All in favour

06.10.22/20. Pizza Van request to use Parish Hall Car Park

Members approved to continue using the Parish Hall carpark on the first Tuesday of each month.

06.10.22/21. As required by legislation under the local Government act

Proposal to move into a closed session to discuss staffing matters

Moved Cllr R De Burle Seconded Cllr P Lamb Member Vote All in favour

06.10.22/22. Meeting closed at 21.42pm

Date of Next Meeting To be confirmed

