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MINUTES OF THE PARISH COUNCIL MEETING

Monday 31st October 2022, 7pm - Held at Asfordby Parish Office

PRESENT:

Members: Cllrs; R De Burle, M Sheldon, K De Burle, J Whitehead, P Lamb.

In Attendance: Administration Manager: Helen Callaghan

Guests: Ten members of the public

31.10.22/1. To receive apologies for absence.

None

31.10.22/2. Disclosure of Interests.

Cllr R De Burle in any matter relating to Melton Borough Council

31.10.22/3. To approval and sign the minutes of previous meetings.

Minutes of the Ordinary meeting held on 06.10.2022 were approved by all and signed as an accurate record of the meeting.

31.10.22/4. Chairman's report.

Following a good positive suggestion by two parishioners the Parish Council entered into a joint arrangement and they have placed the poppies on the lamp posts. The poppies look good and have added a lot to the parish.

31.10.22/5. To re-establish the protocols laid down by statute, stipulated for the proper conduct of Parish Council meetings supported by NALC and LARALC as the proper and correct process to observe in the conduct of meetings.

- a. The Chairman proposed members adopted the protocols set out within the pre distributed document in relation to the proper correct process to observe in the conduct of meetings and:

- b. To approve the display of respect observance notice and the NALC poster within the precincts of the Parish Council Office.

Moved a. and b. Cllr K De Burle Seconded Cllr J Whitehead Member Vote All in favour

31.10.22/6. Public Forum

- a. A parishioner asked why are there speed limits all over the road now.
The Chairman replied traffic was on the agenda later on.
- b. A parishioner said the Parish Council do not have a set schedule for meeting dates and times.
The chairman replied the intension is to publish a six month schedule.
- c. A Parishioner said that by rewriting the book the Parish Council were alienating the public against them.
The chairman made no comment.
- d. A Parishioner asked what it was that had been agreed in section 5.
The Chairman replied we had agreed to make changes to the standing orders on how we allow the public to address us. The document can be found on the NALC website.
- e. A Parishioner asked when will the 'Allotment holders only' signs be replaced in the allotments.
The Chairman replied it would be noted and looked into.
- f. A Parishioner asked what was happening with the £64000.00 allocated to the allotments a few years back.
The Chairman replied he had no knowledge on this matter.
- g. A Parishioner asked why other Councillors did not speak.
The Chairman replied the protocol was for questions to be directed to the Chair and would be directed to other councillors if necessary.
- h. A Parishioner asked why we didn't have a sub-committee for the allotments.
The Chairman replied the forming of a working party was later in the agenda.

31.10.22/7. Traffic Issue Main Street

The Chairman informed members that a letter had been received from a parishioner regarding traffic issues on Main Street and asking for the Parish Councils support in this matter. The issues have been raised with LCC and there are speed data surveys currently taking place. (Question from public forum a. answered)

Members discussed supporting Parishioner going forward with the traffic issues on Main Street

Moved Cllr R De Burle Seconded Cllr P Lamb Member Vote All in favour



31.10.22/8. Parish Front Office Door

Propose of the suspension of standing orders, in relation to securing three quotations for the acquisition of a new main access security door owing to the difficulty in obtaining quotations. And the importance of the work in relation to safety requirement

Moved Cllr R De Burle Seconded Cllr Sheldon Member Vote All in favour

Members discussed the two quotes and the additional cost of having the access controls taken from the existing door and fitted onto the new door at a cost of £755.00 + vat.

Quote 1 for a steel lined door with frame at a cost of £2698.00 + vat

Quote 2 for an oak door supplied without a frame at a cost of £2660.00 + vat

Members stated their preference that a new door should be fitted with a new frame and quote was the only option.

Moved Cllr R De Burle Seconded Cllr J Whitehead Member Vote All in favour

31.10.22/9. Parish Financial Report

- a. The Chairman reported to members on the Midyear financial report on the year to date performance vs budget.

Members to note.

- b. List of payments made and cheques issued for October number value £8994.08

Moved Cllr R De Burle Seconded Cllr P Lamb Member Vote All in favour

- c. The previously approved virement to reflect £2500 NHP grant and £2500 expenditure was Implemented, signed and noted.
- d. The members received the facilities booking report.
- e. The members received the cemetery and hall income reports showing how much income has come in in the first six months of this year compared to the previous year.
- f. No staff holiday requests to approve.

31.10.22/10 Parish Allotments

A working group was formed for the Parish Allotments with all members becoming part.

Moved Cllr R De Burle Seconded Cllr K De Burle Member Vote All in favour

31.10.22/11 Finalise 'The Queens green canopy' initiative for tree planting

Members discussed a single tree or a mixed fruit orchard planting.
Mixed fruit planting of 10 to 12 was preferred. Cllr R de Burle to obtain quotes.

Moved Cllr K De Burle Seconded J Whitehead Member Vote All in favour

31.10.22/12. Parish Council provision recreation facilities

A. External Adult Gym (excluding all weather pathway)

Cllr J Whitehead updated members that three more pieces of equipment had been added and an annual inspection to the quote with Sunshine Gym which made the final costing £19883.00 + vat. The expected start date being 6 to 8 weeks time.

Moved Cllr J Whitehead Seconded Cllr R De Burle Member Vote All in favour

B. Village Christmas tree event

Cllr K De Burle spoke to members on options for type and supply of trees. Cllr K De Burle is in the process of obtaining quotes for a 10 to 12 foot Xmas tree to be discussed at the next meeting.

31.10.22/22. Meeting closed at 7.55pm

Date of Next Meeting To be confirmed

