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Meeting of Asfordby Parish Council

To be held at 7pm in the Parish Office On Wednesday 18th January 2023

Access to the public from 6.50pm

The law allows for members of the public to record a Council meeting, those wishing to do so must declare that they intend doing so in advance, so that other members of the public who do not wish to be recorded are aware.

Main Agenda

Members: Chair R De Burle, Deputy Chair P Lamb, Cllr J Whitehead, Cllr K De Burle, Cllr M Sheldon,

All meetings will be recorded for the purpose of accuracy and clarity.

1. To Receive Apologies of Absence.

2. Member Declaration of Interests.

Councillor de Burle in any matter relating to Melton Borough Council.

3. Approval of Minutes.

Meeting minutes for Thursday 24th November 2022.

4. Chairman's report.

Verbal report

5. Public Forum (maximum individual 3 mins) (Standing order rule 3k)

- ❖ To respond to written questions, unless included elsewhere in the agenda.
- ❖ To receive any verbal contributions offered by members of the public in relation to tonight's agenda.

6. Asfordby Valley play area fencing.

Essential repairs to the fence surrounding Asfordby Valley play area.
We have received 4 quotations for the work.

- Provider A. Has quoted (2 different Material options) £4700.00 and £4308.33 + vat
- Provider B. Has quoted £2921.20 + vat
- Provider C. Has quoted £6968.76 + vat
- Provider D. Has quoted £2,465.00 + vat

Moved	Seconded	Discuss	Member vote
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7. Essential repairs to Parish Hall roof.

As we have only received one quotation for the work. And the work is of an urgent nature discovered during recent heavy rains. It is proposed to suspend standing orders to allow a single quotation to be considered.

Moved	Seconded	Member vote
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It is a requirement of our insurance policy that any flat roof is inspected annually the inspection for this work and the resulting work will meet that qualification.

Provider A. Has quoted £854.70 + vat to supply and fit materials to repair pitched and flat roof where necessary.

Moved	Seconded	Discuss	Member vote
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8. Parish Hall structural and damp issues.

To approve the setting aside of funds for the engagement of professional services to conduct a full and comprehensive survey of structural integrity including an assessment of continued suitability for its use as a public building.

- a. Setting aside £15,000 to engage professional advice on the building

Moved	Seconded	Discuss	Member vote
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- b. Approve the procurement of structural and damp specialist's Cost to be brought to Council pre approval of any works.

Moved	Seconded	Discuss	Member vote
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9. Cemetery Extension

To approve the setting aside of funds and the engagement of professional services to advise and manage the process of bringing the cemetery extension into active use. All to be brought to Council for approval.

- a. Setting aside £23,400 to engage professional services to deliver the outline project

Moved	Seconded	Discuss	Member vote
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- b. Approve the engagement of professional services to project manage the extension development

Moved	Seconded	Discuss	Member vote
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10. Financial Matters.

a. To approve December list of payments to be made.

Moved Seconded Discuss Member vote

11. Parish budget and precept setting for 2023 /2024 report

1. Members to consider the projected year end under spend based on month 6 audit report against the 2022 /2023 budget. To decide what action to take with any under spend, (excluding already allocated project reserves).

It is suggested that the under spend be added to the cemetery fund because there are suggestions that the cost is likely to be circa £500,000.00. PWLB rates are currently at 5%and increasing
Detail to present at meeting;

Moved Seconded Discuss Member vote

continued

2. Members to consider the proposed parish budget by code for fiscal year 2023 / 2024 Please note the increase in staffing costs built in to facilitate the recruitment of 4 new employees (Currently being advertised) plus the addition of (new codes) added to provide for bus shelter washing and to monitor other expenditure streams including allotment maintenance. Report to present at meeting.

Moved Seconded Discuss Member vote

3. Proposed transfer of £96,000.00 of funds from Parish Hall extension reserve to meet the costs of other identified higher priority essential parish works.

Moved Seconded Discuss Member vote

4. Proposed precept options for 2023 /2024 based on Council decisions at 1.2.3.re under spend above. to present at meeting.

a. option

b. option

Moved Seconded Discuss Member vote

5. Approve submission of Precept request for 2023/2024

12. As required by legislation under the local Government act. Proposal to move into closed session to discuss necessary staffing and other related matters.

Moved Seconded Discuss Member vote

Meeting Close / Next meeting 2nd or 3rd wk of February TBA.