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MINUTES OF THE EXTRAORDINARY MEETING OF THE PARISH COUNCIL

Wednesday 7th JUNE 2023, 7pm - Held at Asfordby Parish Office

PRESENT:

Members: Cllrs; R De Burle, K De Burle, J Whitehead, P Lamb.

In Attendance: Administration Manager: Helen Callaghan

Guests: Two members of the public

The chairman asked all present to join him in a moments silence in respect of Mr John Garland recently deceased, his family and close friends.

Opening the meeting the chairman advised that the meeting was being recorded for accuracy and clarity.

07.06.23/1. To receive apologies for absence.

None

07.06.23/2. Disclosure of Interests.

None

07.06.23/3. To approval and sign the minutes of previous meetings.

The approval of the minutes 17.05.23 was removed from the agenda by the chair to allow for them to be completed. The minutes will be put on the agenda for approval at the next parish council meeting.

A report of the Annual Parish meeting including the Councils presentation of its activities over the past year and outlining its prime objectives for the fiscal year 2023 /24 together with notes from the open public session were put to members.

07.06.23/4. Chairman's report.

The Chairman reported a meeting with the inspector for the Neighbourhood Plan had taken place and we are waiting for the report from him.

07.06.23/5. Delegations.

Members discussed delegating authority to the Parish Administration Manager to act as Responsible Finance Officer until such time as the Council are able to appoint to that post.

Moved Cllr R de Burle Seconded Cllr J Whitehead Member vote All in favour

07.06.23/6. Co-Option.

No applications received.

07.06.23/7. Internal Auditor Report (AGAR) 2022 / 2023.

a. To receive consider and approve the report and its associated documents.

Moved Cllr R de Burle Seconded Cllr K De Burle Member vote All in favour

b. To approve the signing off and submission to the appointed Extern Auditor.

Moved Cllr R de Burle Seconded Cllr P Lamb Member vote All in favour

c. To approve the publication of the Notice of Public Rights, and the Publication of the unaudited Annual Governance and Accountability Return.

It was proposed and agreed that the period would commence on the 30th June and end on the 25th August 2023.

Moved Cllr R de Burle Seconded Cllr P Lamb Member vote All in favour

Meeting closed at 7.15 pm

Date of Next Meeting: To be confirmed

