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## MINUTES OF THE ANNUAL MEETING OF ASFORDBY PARISH COUNCIL

Tuesday 28<sup>th</sup> May 2024, 7.00pm - Held at Asfordby Parish Office

**PRESENT:** Members: Cllrs; R De Burle, J Whitehead, K De Burle, S Pitt Miller.

**In Attendance:** Administration Manager: Helen Callaghan

**Guests:** Three members of the public.

### **28.05.24/1. Election of Chairman.**

**Resolved:** To elect Cllr R de Burle as Chairman of the Parish Council for 2024-25. The acceptance of office was duly signed.

### **28.05.24/2. Election of a Deputy Chairman.**

**Resolved:** To elect Cllr J Whitehead as Deputy Chairman of the Parish Council for 2024-25.

### **28.05.24/3. To receive apologies for absence.**

Cllr P Lamb

### **28.05.24/4. Members Disclosure of Interests.**

None

Members were reminded to ensure their Registration of Disclosable Pecuniary Interests are up to date.

### **28.05.24/5 To approve and sign the minutes of previous meeting.**

**Resolved:** The Minutes of the Parish Council Meeting held on 11.04.2024 were approved by all and signed as an accurate record of the meeting with the exception of:

**11.04.24/8. a.** A parishioner commended council on how well the parish *had* been kept clean and tidy.

The Chairman thanked the parishioner for their kind comments.

**28.05.24/6. Questions received from Parishioners in writing.**

One letter had been received with two subjects in it.

The Chairman said he would like to thank the parishioner for bringing these matters to the council's attention. The first matter relates to the electrics in Riverside Gardens being damaged and posing a health and safety risk. The Chairman reported that this had been made safe and a quote had been obtained for the repairs. The second matter relates to the entrance from the road to the gate at Riverside Gardens not being an adequate surface.

The Chairman agreed with the parishioner and recommended it should be looked into in the future.

**28.05.24/7. Public Forum.**

No representations were received.

**28.05.24/8. Chairman's report.**

- The new bus shelter on Station Lane had been installed, and we are awaiting to be notified of the date on which the bollards would be installed.
- The new CCTV system had been installed.
- An application for Co-option to join the council had been received.

**28.05.24/9. Financial Matters.**

To approve and sign April list of payments number 1 value £15,153.47.

**Resolved:** April list of payments number 1 was approved and signed.

Members noted April list of payments received Cemetery/Hall/Allotments.

**28.05.24/10. Administration Matters.**

Members noted that following Council approval at meeting 22.12.23/12a to add Cllr P Lamb and Cllr J Whitehead to the Council bank accounts, we have received confirmation from Melton Building Society that they have updated their records and council can now add members as signatories.

**28.05.24/11. Internal Auditor report.**

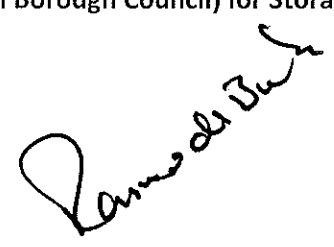
**Resolved:** To defer. The Chairman said council cannot sign off on the Internal Auditor report tonight as they needed more time to spend on it, and that he would call an extraordinary meeting within 10 days to deal with the report.

**28.05.24/12. Parish Council Insurance policy.**

Members to discuss and consider adding annual Cyber cover for 2024/25 at a cost of £193.76.

**Resolved:** To defer. The Chairman would like to read in full the policy to ensure that it meets council requirements.

**28.05.24/13. Request from the Resilience Officer (Rutland County Council and Melton Borough Council) for Storage of Sand bags**



Members noted the request for sandbag storage in at risk of flooding areas and the offer of a potential suitable location for storage of sand bags.

**28.05.24/14. Picnic bench request.**

- a. Members to consider a request to site a commemorative picnic bench in Jubilee Pastures.

**Resolved:** Members approved the siting of a commemorative picnic bench in Jubilee Pastures

- b. Members to consider a request to site a memorial planter in Jubilee Pastures.

**Resolved:** To refuse the request to site a memorial planter in Jubilee Pastures.

**28.05.24/15. Leicestershire County Council Forestry & Arboriculture.**

Members to discuss the three options LCC Forestry & Arboriculture have put forward regarding an overgrown hedgerow on Loughborough Road, Asfordby.

**Resolved:** Members discussed the options offered by LCC Forestry & Arboriculture and it was agreed the Chairman would write a letter inviting LCC Forestry & Arboriculture to meet and discuss further.

**28.05.24/16. Riverside Gardens Electrics.**

Following the existing electric supply socket being damaged, members to consider and approve the installation of a ground pit for a single socket to house the replacement socket at a cost of £298.80.

**Resolved:** Due to only one quote being received Standing Orders were suspended and Members approved the installation works at a cost of £298.80.

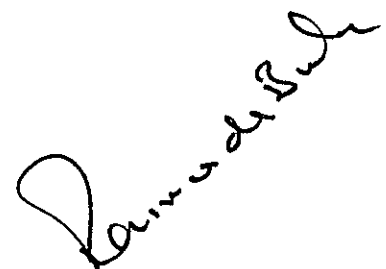
**28.05.24/17. To Receive any submission from the public on important matters not included in the agenda.**

A parishioner reported that many of the gutters in the parish had weeds growing in them.

The parish administrator and the parishioner to contact LCC highways.

**Meeting closed at 08.34pm.**

**Date of Next Meeting:** To be confirmed

A handwritten signature in black ink, appearing to read 'Randy Bull', is written diagonally across the bottom right of the page.