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NOTICE

A Meeting of the Parish Council

Will be held at 19.00pm in the Parish Office on Thursday 26th October 2023

Agenda

Members: Chair R De Burle, Deputy Chair P Lamb, Cllr J Whitehead, Cllr K De Burle.

All meetings will be recorded for the purpose of accuracy and clarity.

1. To Receive Apologies of Absence.

2. Member Declaration of Interests.

3. Approval of Minutes.

4. Meeting minutes for Friday 22nd September 2023.

5. Chairman's report.

Verbal report.

6. Public Forum (maximum individual 3 mins) (Standing order rule 3k)

To respond to written questions, unless included elsewhere in the agenda.

To receive any verbal contributions offered by members of the public in relation to tonight's agenda.

6. Matters Arising (Verbal Report)

7. Essential repairs to Asfordby Valley play area.

Following a recent inspection of the play area, it has been reported that both of the flat swing seats are damaged through wear and tear and require replacing.

Members to discuss the options available.

Option 1. Playscape to supply and install 2 flat swing seats to existing chains and frame at a cost of £498.00 + vat.

Option 2. To purchase 2 flat swing seats from Wicksteed at a cost of £96.27 + vat with the caretaker/Handyman Installing them to existing chains and frame.

Moved

Seconded

Discuss

Vote

8. Ash Dieback Arboricultural report.

Following the report from LCC Forestry & Arboriculture showing a tree in Riverside gardens with Ash Dieback. Members to approve undertaking an Arboricultural report, to support the planning application to fell the diseased tree, at a cost of £200 + vat.

Moved Seconded Discuss Vote

9. Fruit Trees 'The Queens green canopy' initiative for tree planting.

We have received three quotations for the supplying of 12 fruit trees and other planting materials required.

- Provider A. £473.88 + £93 for posts/ties/protectors and compost.
- Provider B. £644.88 + £91.80 for posts/ties and protectors. (Not quoted for compost).
- Provider C. £559.40 + £97.80 for posts/ties and compost (Not quoted for protectors).

Moved Seconded Discuss Vote

9. Financial Matters.

- a. Mark 1 IT Computer services Payment.

Mark 1 IT has informed the council that they will no longer be accepting cheques from 1st January 2024.

Members to consider the available options.

1. Direct Debit
2. Standing Order
3. BACS

Moved Seconded Discuss Vote

- b. To approve list of payments made.

September 2023 list of payments no 6 value £19,950.69

Moved Seconded Discuss Vote

- c. Members to note September List of receipts received Cemetery/Hall/Allotments.

Member circulation only.

10. Administration Matters.

To approve for the administration manager to undertake CILCA mentoring as recommended as part of the CILCA qualification at a cost of £25.00 per hour.

Moved Seconded Member vote

11. LRALC's Articles of Association – Membership vote.

LRALC has proposed a new set of Articles of Association. Deadline for receipt of complete proxy ballots is the 30th October 2023. Members to consider and make a formal decision on voting.

Moved Seconded Discuss Vote

12. Proposal to move to a Closed Session as required by law to discuss matters relating to staffing and other sensitive administrative matters.

Moved Seconded Member vote

Meeting Close / Next meeting TBA.