



The Parish Office
24 Main Street, Asfordby,
Melton Mowbray, Leicestershire, LE14 3SA
Telephone: 01664 812177
Website: www.asfordbyparishcouncil.gov.uk
General: administration@asfordbyparishcouncil.gov.uk
Bookings: facilities@asfordbyparishcouncil.gov.uk

TO ALL MEMBERS OF ASFORDBY PARISH COUNCIL

You are summoned to attend a Meeting of Asfordby Parish Council

To be held in the Parish Office on Thursday 30th January 2025 at 7.00pm to transact the business as set out below.

The meeting is open to members of the public (including the press), but is not a public meeting. Access to the public from 6.50pm.



Helen Callaghan - Parish Administration Manager, 24th January 2025

The law allows for members of the public to record a Council meeting, those wishing to do so must declare that they intend doing so in advance, so that other members of the public who do not wish to be recorded are aware.

- **Statutory advice, in the event of an emergency.**

AGENDA

Members: Chair R De Burle, Deputy Chair J Whitehead, Cllr P Lamb, Cllr K De Burle, Cllr S Pitt Miller.

- **All meetings will be recorded for the purpose of accuracy and clarity.**

1. **To Receive Apologies of Absence.**

2. **Member Declaration of Interests.**

3. **Approval of Minutes.**

Meeting minutes for Thursday 5th December 2024.

4. **To consider an application for Co-Option.**

5. **Questions received from Parishioners in writing.**

The Chairman will acknowledge receipt, and pass to Council for future consideration unless included elsewhere in the agenda.

6. **Public forum.**

The Chairman will receive verbal representations from the attending public on any matter included in

the meeting agenda. Members of the public are not permitted to participate in meeting debates.
(Standing order rule 3k applies maximum individual submission 3 mins)

7. Chairman's report.

8. Financial matters.

- a. To approve and sign December 2024 list of payments number 9 value £12,991.09.

Members to note December list of payments received Cemetery/Hall/Allotments. (Member circulation only).

- b. To receive the third-quarter expenditure against budget financial position.
c. To approve and sign the third quarter Bank Reconciliation Statements.
d. To approve the appointment of the LRALC Internal Audit Service as internal auditor for the financial year 2024-2025.

9. Allotments Rent Increase.

Due to increasing water costs members to consider implementing a rent price increase.

10. Provision of staff and visitor's facilities at the parish hall.

Members to discuss and consider appointing an architect for the first stage of survey and sketch design for the proposed cloakroom and toilet development.

Provider A	Survey	£200.00	Scheme design	£600.00
Provider B	Survey	£200.00	Scheme design	£400.00
Provider C	Survey/risk assessment/& concept design £900.00			

11. To approve seeking quotations to repair and extend the all-weather footpath on Jubilee Park.

12. Asfordby Hill Bus Shelter.

The bus stop is to be temporary relocated 5/6m to the west of its current position to allow access to the Melton Road development. Members to consider a request to relocate the bus shelter in line with the bus stop.

13. Planning Applications.

To consider any planning applications received after this agenda was published.

14. Safety of Lithium-ion Batteries Campaign.

Members to consider supporting the campaign.

15. Staffing Matter.

Members to consider the introduction of staff scanning a reader located at the parish office at the start and end of each shift.

16. To Receive any submissions from the public on any urgent and important Parish matter not included in the agenda.

(Standing order rule 3k applies maximum individual submission 3 mins)

17. Proposal to move to a confidential session in accordance with the Public Bodies (Admission to Meetings) Act 1960 in view of the nature of the business to be transacted for the following items:

To consider a staffing matter.

18. To confirm the date for the next Parish Council meeting.

Meeting Close